

December 3, 1945

By NAT NARS Date 2-17-73

ORGANIZATION

MEMBERSHIP

5. Secretariat. The Authority will be served by a Secretariat headed by an Executive Secretary, who will be the Chief executive officer of the Authority. The Executive Secretary will be appointed by the Chairman with the approval of the Secretaries of War and Navy. If any person appointed as Executive Secretary shall not be, at the time of his appointment, an official of the Department of State, he will be appointed as such before assuming his duties as Executive Secretary. The Executive Secretary will be assisted in the performance of his duties by such Deputy Secretaries, Assistant Secretaries, and staff as shall be approved by the Authority. Deputy Secretaries will be appointed by the Authority on recommendation of the Executive Secretary and may be officers of the Army or Navy. Assistant Secretaries and staff will be appointed by the Executive Secretary, from personnel of the Department of State and personnel made available by the War and Navy Departments. The Deputy and Assistant Secretaries and staff of the Secretariat will normally have no other duties. Administrative services, other than the provision and pay of personnel, will be furnished by the Department of State. The staff of the Secretariat may be augmented, on approval of the Authority, by detail of personnel from agencies other than those represented in the Authority.

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6. Advisory Groups. The Executive Secretary will be advised and assisted in the performance of his duties by two Advisory Groups, consisting of a full-time representative of each of the following officials:

a. Advisory Group on Intelligence.

- (1) Assistant Chief of Staff, G-2, WDGS.
- (2) Director of Naval Intelligence.
- (3) Assistant Chief of Air Staff, Intelligence.

b. Advisory Group on Security.

- (1) Chief Coordinator, Treasury Enforcement Agencies.
- (2) Assistant Chief of Staff, G-2, WDGS.
- (3) Director of Naval Intelligence.
- (4) Director of the Federal Bureau of Investigation.

7. Committees. The Authority, upon recommendation of the Executive Secretary, will establish Committees, each of which will cover a major subject, area or kind of operation within the purview of the Authority. Such Committees will be the primary means by which the Authority will carry out its missions. Each Committee will consist of an Assistant Secretary as Chairman, who will be detailed full-time from the agency having primary responsibility or interest in that field, and of specially qualified part-time or full-time representatives from such other agencies as are determined by the Authority to have major responsibilities in the field. Administrative services for each Committee shall be furnished by the Executive Secretary.

DEFINITIONS

8. Intelligence. As used herein, "intelligence" means all significant information about foreign nations, peoples, forces, events, conditions, capabilities, and intentions which it is desirable to know in order to safeguard the national security and further national interests.

9. Security Intelligence. As used herein, "security intelligence" (sometimes referred to as "counter-intelligence") is the special category of intelligence covering all significant information about hostile persons, movements, ideologies, and activities, whether directed from at home or abroad, which constitute a real or potential threat to the national security or national interests.

FUNCTIONS

10. N.I.A. The National Intelligence Authority, in the broad field of foreign intelligence and in the specialized field of internal security and security intelligence, shall be responsible for the following functions:

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- a. The determination of national intelligence and security objectives and requirements, including those of all departments and agencies.
 - b. The determination of the most effective means, in terms of actual operations, for accomplishing those objectives and meeting those requirements.
 - c. The assignment, through a series of specific operating plans, of operating responsibilities to various departments and agencies of the Government, based upon the general responsibilities of each department and the extent and effectiveness of its intelligence facilities.
 - d. The continuous review of the adequacy and efficiency of the intelligence and security programs of the Authority, including inspection, as approved by the Authority, of the operations of departmental intelligence agencies to whom operating responsibilities shall have been assigned by the Authority.
 - e. The establishment and direction of centralized intelligence or security operations when it shall be determined by the Authority that such operations can be performed more effectively by a centralized organization than by the intelligence organizations of individual departments or agencies.
 - f. The development of plans for intelligence and security operations in the event of emergency or other changed conditions.
 - g. Such other functions as are appropriate in order to develop comprehensive and coordinated foreign intelligence and security programs for all Federal agencies concerned with those types of activity.
11. Secretariat. Under the supervision and direction of the Executive Secretary, the Secretariat shall:
- a. Plan the Authority's program and make recommendations to the Authority for carrying it out.
 - b. Act as the executive for the Authority in carrying out such program and all operating plans approved by the Authority, including any centralized operations conducted under the Authority.
 - c. Direct and coordinate the activities of the Committees, serve as their chairmen, and be responsible for the effective conduct of the Committees' affairs, and coordinate such activities with any operations conducted under the Authority.
 - d. Develop the document procedure and all other procedures of the Authority and Committees.
 - e. Provide the Authority and Committees with secretarial service.

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f. Maintain the document files, including all correspondence, agenda, minutes, study sheets, decisions, directives, operating plans, and manuals.

g. Provide other necessary services.

12. Advisory Groups. Each member of the Advisory Groups shall advise and assist the Executive Secretary and shall:

a. Act as an informal channel of communication between his agency and the Executive Secretary.

b. Act as consultant to the Executive Secretary on matters of interest to his agency.

c. Assist the Executive Secretary in carrying out the program of the Authority in so far as it affects his agency.

d. Assist the Executive Secretary in procuring necessary personnel and facilities for the Secretariat and Committees from his agency.

13. Committees. Within the assigned subject, area or kind of operation, each Committee shall:

a. Develop a detailed statement in compiled and indexed form of the national requirements in its field of activity, including those of any department interested in that field.

b. Determine the means, in terms of actual operations, for fulfilling those requirements.

c. Develop, for submission to the Authority, specific operating plans.

d. Develop, for submission to the Authority, plans for operations in the event of emergency or other changed conditions.

e. Serve as a continuing group responsible for maintaining a coordinated program and for reviewing the adequacy and efficiency of all operations involved in the carrying out of such a program.

f. Engage in such other operations as specifically directed by the Authority.

PROCEDURE

14. Subject to review by the Authority, all procedures shall be established by the Executive Secretary.

15. The Executive Secretary, in presenting material for the consideration of the Authority, shall be responsible for indicating the extent of agreement or disagreement, therein, for transmitting in detail proposals in substantial variance from that of the majority of the Com-

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mittee covering that field of activity, and for indicating his own recommendations.

16. Committees shall be authorized to establish subordinate working groups and to request assistance in the performance of their functions from individual agencies.

17. Wherever it shall be determined by the Authority that any intelligence or security operation is to be conducted under the direction of the Authority, it will appoint an executive who shall be responsible for the effective conduct of such operation. The personnel (including the executive), funds and facilities required to conduct such an operation shall be provided by the departments and agencies participating in the operation, in amounts and proportions agreed by them and approved by the Authority, based upon the relative responsibilities and capabilities of the participating departments and agencies.

18. The Chairman of the Authority will ascertain and prescribe the occasion for and manner in which the decisions of the Authority will be submitted to the President prior to their promulgation and execution.

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